



**WASHOE COUNTY HUMAN SERVICES AGENCY  
SENIOR ADVISORY BOARD  
(Commission Districts)**

**Permanent Members**

Martha Lavin (1)  
Mavis Kay Bonzer (1)  
Thuy Tran (2)  
-*Vacant Seat* (2)  
Denise Myer (3)  
Charles Mark Neumann  
(3)  
Jane Baudelaire (4)  
Casey Reed (4)  
Pamela Roberts (5)  
MaryAnn McCauley (5)  
Hawah Ahmad, At  
Large

**Alternate Members & Ex-  
Officio Members**

- *Vacant Seat*, Alternate  
- *Vacant Seat*, Alternate  
  
Michael Clark, BCC  
Clara Andriola, BCC  
Alternate  
Donald Abbott, Sparks City  
Council

**Associate Members (Advisors)**

Victoria Edmondson, Associate  
Member  
Connie McMullen, Associate Member  
Dr. Larry Weiss, Associate Member  
Donna Clontz, Associate Member

**NOTICE OF  
MEETING AGENDA**

Wednesday, July 5, 2023  
3:00 pm  
Senior Services- Game Room

Washoe County Human Services Agency  
Reno Senior Center  
1155 E. 9<sup>th</sup> Street, Reno, NV 89512  
Tel: 775-328-2575 Fax: 775-328-6192  
[rcrane@washoecounty.gov](mailto:rcrane@washoecounty.gov)

Meeting can also be accessed by  
using the following Zoom webinar  
link:

<https://zoom.us/j/92347908306?pwd=K2k5UGdYSEVXVGNuRGFPZ3pub2kwQT09>

Meeting ID: 923 4790 8306

Passcode: 438257

Dial (669) 900-6833 US (San Jose)

**Public Comment.** Public Comment is limited to three (3) minutes per person. During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda. Anyone wishing to provide live public comment may do so in person, or by teleconference by logging onto the Zoom webinar by accessing the following link:  
<https://zoom.us/j/92347908306?pwd=K2k5UGdYSEVXVGNuRGFPZ3pub2kwQT09>  
Note: This option will require a computer with audio and video capabilities and downloading the Zoom application.

Additionally, public comment can be submitted via email to [rccrane@washoecounty.gov](mailto:rccrane@washoecounty.gov) or by leaving a voice message at (775) 433-4912. For the remainder of the agenda, public comment will only be heard during items that are designated “for possible action”. Any public comment for items designated “for possible action” will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker may raise their hand and may be asked to fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment is limited to three minutes for individual speakers.

**Response to Public Comment.** The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment periods, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: “Agenda Items for the next Board Meeting.”

**Special Accommodations.** Persons with disabilities who require special accommodations or assistance at the meeting should notify Sandra Vasquez, OAIL, at Washoe County Human Services Agency, 1155 E. Ninth Street, Reno, NV 89512, by calling (775) 328-2575 or via email [rccrane@washoecounty.gov](mailto:rccrane@washoecounty.gov), prior to the date of the meeting.

**How to Get Copies of Agenda and Supporting Materials.** Supporting materials for this meeting may be requested by contacting Ryan Crane, Administrative Secretary Supervisor, at Washoe County Human Services Agency, 1155 E. Ninth Street, Reno, NV 89512, by calling (775) 328-2575 or via email at [rccrane@washoecounty.gov](mailto:rccrane@washoecounty.gov). The notice of meeting and agenda as well as supporting materials are also posted online at [https://www.washoecounty.gov/seniorsrv/senior\\_services\\_advisory\\_board/index.php](https://www.washoecounty.gov/seniorsrv/senior_services_advisory_board/index.php) and <https://notice.nv.gov>

**Possible Changes to Agenda and Timing.** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; or moved to the agenda of another meeting. Items with a specific time designation, if any, will not be heard prior to the stated time, but may be heard later.

**Forum Restrictions and Orderly Conduct of Business.** The Senior Advisory Board conducts the business of Washoe County and its citizens during its meetings. The Chair may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks, which antagonize or incite are examples of speech that may be reasonably limited.

1. CALL TO ORDER [Non-Action Item]
2. ROLL CALL AND DETERMINATION OF A QUORUM [Non-Action Item]
3. Public Comment [Non-Action Item]  
Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Advisory Board agenda. The Advisory Board will also hear public comment during individual action items, in which comment will be limited to the specific agenda item. Comments are to be made to the Advisory Board as a whole.
4. Member Announcements [Non-Action Item]
5. Approval of the Minutes from the Advisory Board Meeting of June 7, 2023 [For Possible Action]  
Advisory Board members may identify any additions or corrections to the draft minutes as transcribed.
6. Update and report on Washoe County Senior Services Homemaker Program, Nutrition Program, and ARPA Funds [Non-Action Item] – Abby Willrich, Human Services Coordinator
7. Update on Sparks Senior Citizen Advisory Committee regarding their current activities [Non-Action Item] – Donald Abbott
8. Update on Reno Senior Citizen Advisory Committee regarding their current activities [Non-Action Item] – Paco Lachoy
9. Report, discussion, and possible recommendation to the Human Services Agency Director regarding Age Friendly survey content and Age Friendly in Washoe County. Board Members will discuss and make recommendations regarding the format of the Age Friendly Survey. [For Possible Action]  
Attachment: [Age Friendly SENIOR SERVICES SURVEY 2023.pdf \(washoecounty.gov\)](#)
10. Discussion and possible recommendations for Senior Services Master Plan [For Possible Action]  
Attachments: [05-03-23 2014 Master Plan for Aging Services.pdf \(washoecounty.gov\)](#)
11. Report and update on Citizen Advisory Boards (CABs) meetings attended by board members [Non-Action Item]
12. Update, discussion, and possible vote to recommend the Human Services Agency Director approve a new information flyer for Friendly Visitor Call Program to seniors in Washoe County. [For Possible Action]
13. Report, discussion, and possible recommendation to the Board of County Commissioners regarding appointing a new Advisory Board member for District 2 [For Possible Action]
  - a) Application from Wirt Twitchell (District 2)  
Attachment: [Twitchell Rtdt.pdf \(washoecounty.gov\)](#)  
[Twitchell Resume rtdt.pdf \(washoecounty.gov\)](#)

- b) Application from Adolfo Correa (District 2)  
Attachment: [Correa App rtdtd.pdf \(washoecounty.gov\)](#)  
[Correa Resume.pdf \(washoecounty.gov\)](#)

14. Advisory Board Members' announcements, reports, and updates to include requests for information or topics for future agendas [Non-Action Item]. (No discussion among Advisory Board Members will take place on this item.)
15. Public comment [Non-Action Item]  
Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Advisory Board agenda. Comments are to be made to the Advisory Board as a whole.
16. ADJOURNMENT [Non-Action Item]

Notice of this meeting and the agenda have been posted at the following locations:

Washoe County Administration Building	Washoe County Senior Services
Washoe County Health Department Gerlach Senior Center Incline Village Recreation Center	Sparks Senior Center Sun Valley Senior Center Incline Village Library

In compliance with NRS 241.020(4)(b), this agenda has been posted on the Senior Advisory Board's website at:

[https://www.washoecounty.gov/seniorsrv/senior\\_services\\_advisory\\_board/index.php](https://www.washoecounty.gov/seniorsrv/senior_services_advisory_board/index.php) and  
<https://notice.nv.gov>.